

## **CM-21 Student Rights and Responsibilities**

(Effective Date: December 1, 2020)

The Louisiana State University Health Sciences Center Shreveport (LSUHC-S) is dedicated to providing its students, residents, faculty, staff, and patients with an environment of respect, dignity, and support. The diverse backgrounds, personalities, and learning needs of individual students must be considered at all times in order to foster appropriate and effective teacher-learner relationships. Honesty, fairness, evenhanded treatment, and respect for students' physical and emotional well-being are the foundation of establishing an effective learning environment.

Each of the three schools that comprise the LSUHSC-S community (School of Allied Health Professions, School of Graduate Studies, and School of Medicine) has developed policies that outline standards of conduct governing their constituents and provide procedures for sanctioning violations of those standards. This **Memorandum of Student Rights and Responsibilities** does not replace those standards; nor does it constrain the procedures or sanctions provided by those policies.

This Memorandum describes possible behaviors which are inconsistent with the values of the Health Sciences Center community; it outlines procedures to respond to such behaviors; and it suggests possible sanctions/interventions which are intended to educate and to safeguard members of the LSUHSC-S community.

### **Student's Rights**

Mistreatment and abuse of students by faculty, residents, or staff is contrary to the educational objectives of the LSU Health Shreveport and will not be tolerated. Mistreatment and abuse include, but are not limited to, berating, belittling, or humiliation; physical punishment or threats; intimidation; sexual harassment; harassment or discrimination based on race, gender, sexual preference, age, religion, physical or learning disabilities; assigning a grade for reasons other than the student's performance; assigning tasks for punishment or non-educational purposes; requiring the performance of personal services; or failing to give students credit for work they have done. Additionally, students have the right to file a complaint for alleged mistreatment.

Students have rights as guaranteed by the U.S. Constitution and all appropriate federal, state and local laws. Primary among those is the right to a fair and impartial hearing, if the student is accused of misconduct or violating university regulations. LSU Health Shreveport has existing policies and procedures that relate to the following: financial aid; sexual harassment; final grade appeal; parking; illegal drugs; alcohol; firearms/weapons; a student's access to records, and privacy; computer/internet/email use; dress and professional conduct; health insurance; and liability insurance. Issues that relate to these specific policies, which may be found on the LSUHS website, should be addressed to the appropriate office.

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### Procedure for Addressing Student Complaints

Each of the three schools of LSUHSC-Shreveport has a policy and procedure for addressing student grievances/complaints as follows:

- **School of Allied Health Professions (SAHP)** -the student complaint procedure can be found [here](#) or in the section titled Student Complaints and Conduct of the School of Allied Health Professions Student Handbook.
- **School of Graduate Studies (SGS)** - the student complaint procedure including a link to the on-line student complaint form can be found [here](#) or in the School of Graduate Studies Student Handbook.
- **School of Medicine (SOM)** - the student complaint procedure including a link to the on-line student complaint form can be found [here](#) or in the School of Medicine section of the LSUHSC-S Catalog.

### Student Responsibilities

The LSUHSC-S is dedicated to providing its students, residents, faculty, staff, and patients with an environment of respect, dignity, and support. The diverse backgrounds, personalities, and learning needs of individual students must be considered at all times in order to foster appropriate and effective teacher-learner relationships. Honesty, fairness, evenhanded treatment, and respect for students' physical and emotional well-being are the foundation of establishing an effective learning environment.

Louisiana State University Health Sciences Center Shreveport (LSUHSC-S) students should explicitly uphold the basic principles of behavior that constitute the highest standards of academic, professional and ethical conduct. Students are responsible for complying with all policies/procedures, rules and regulations and other information published by LSUHSC-S.

#### Students are expected to:

- Exhibit the highest standard of personal, academic professional and ethical behavior.
- Treat faculty, staff, peers, clients, patients, and others with dignity and respect.
- Abide by the Code of Conduct that applies to their specific professional discipline.
- Abide by all federal, state and local laws.

Students who violate any of the above when involved in any school or school-related activity/function, whether on or off campus, will be subject to disciplinary action. Any disciplinary action imposed by the School may precede or follow a course independent of any penalty imposed by any off-campus authority.

Misconduct for which students are subject to discipline is outlined, but not limited to the categories below:

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### **Academic Dishonesty**

To obtain an unfair advantage by (a) cheating on examinations or other academic work (b) unauthorized collaboration on an academic assignment; (c) retaining, possessing, memorizing, using, or circulating previously given examination materials, where those materials clearly indicate that they are to be sequestered; (d) intentionally obstructing or interfering with another student's academic work.

**Furnishing false or misleading information** to any University office, official, faculty member, staff member, or student acting in an official capacity, or giving false or misleading testimony or other falsified evidence at any campus disciplinary proceeding.

**Forgery, alteration, falsification or misuse** of any University document, record, or instrument of identification. To misrepresent or falsify research data. To misrepresent or falsify data or results concerning a patient's clinical status or to break the confidentiality of any person in treatment or rehabilitation

**Disruption or obstruction** of teaching, research, administrative, or disciplinary proceedings of the University. This includes public service or other authorized University activities on or off the University premises.

**Physical abuse, verbal abuse, threats, intimidation, harassment, coercion** and/or other conduct, which threatens or endangers the health or safety of any person. Speech protected by the first amendment is not a violation of this provision, although statements which reasonably threaten or endanger the health or safety of any person are not protected speech

**Breach of computer security** or unauthorized use of computer facilities, including but not limited to: Unauthorized entry into a file; Unauthorized transfer or copy of a file; Unauthorized use of another individual's username and password; Use of computing facilities to interfere with the work of another student, faculty, or staff; Use of computing facilities to send obscene or abusive message; Negligence in protecting passwords.

### **Malicious treatment, harassment, threat or intimidation of others, including sexual harassment.**

Mistreatment and abuse of students by faculty, residents, staff or fellow students is contrary to the educational objectives of the LSUHSC in Shreveport and will not be tolerated. Mistreatment and abuse include, but are not limited to, berating, belittling, or humiliation; physical punishment or threats; intimidation; harassment or discrimination based on race, gender, sexual preference, age, religion, physical or learning disabilities; assigning a grade for reasons other than the student's performance; assigning tasks for punishment or non-educational purposes; requiring the performance of personal services; or failing to give students credit for work they have done. Sexual harassment in any form is not condoned and policies and procedures governing this type of mistreatment is covered under LSUHSC-S Title IX policies and procedures

**Failure to report violations** of the Student Code of Conduct.